

**TOWN OF EAST WINDSOR
CAPITAL IMPROVEMENT PLANNING COMMITTEE
SPECIAL MEETING**

Thursday, September 27, 2018 at 6:30 p.m.

1. Time and Place of Special Meeting:

Thursday, September 13, 2018 at 6:30 p.m., Town Hall Meeting Room, 11 Rye St.,
Broad Brook, CT, 06016.

Meeting Called To Order at 6:35 p.m.

2. Attendance:

Members: Robert Leach, William Loos, Jack Mannette, Adam Mehan, Cathy
Simonelli, Randi Reichle, Tom Talamini, William Towers Jr. & Richard
Pippin, Jr. (late 6:39 p.m.)

Members Absent: None

Advisors: Bob Maynard, First Selectman, Len Norton, Director of Public Works,
Amy O'Toole, Treasurer

Advisors Absent: None

3. Public Participation:

None

4. New Business:

A. Approval of September 13, 2018 Special Meeting Minutes:

MOTION made by (Leach) and **SECONDED** by (Talamini) to accept the September
13, 2018 Special Meeting Minutes, as submitted.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

B. Presentations:

1. Broad Brook Fire Department:

Chief Tom Arcari and Assistant Chief Jerry Bancroft came and went over their request for a new fire truck. They are asking for \$1 million dollars over 5 years. They are requesting \$200,000 every year for 5 years to save for a new truck. The truck they are trying to replace is starting to have some frame rot and they have put about \$20-25,000 into repairs in the last year. They stated that this truck is used quite a bit between their use and mutual aid. When asked if something happened to the truck in 3 years if they would have other resources to finish funding the new truck if need be and they said they would have to try and figure something out. A short discussion ensued.

2. Scout Hall:

Al Floyd and Paul Anderson came and went over their requests to the Committee. They explained that the large HVAC system needed to be repaired. They stated that it needed a new heat exchange. They brought a quote they had just received for almost \$14,000. They said to replace the whole unit instead of repairing it would be about \$45-50,000. A lengthy discussion ensued about whether the Town should have to make the repairs or not and about the lease they have on the building. Chairman Simonelli redirected them to get back on track as to their requests. When she asked what their order of importance of their requests were this was their list:

1. Large HVAC
2. Small HVAC
3. Floor
4. Generator
5. Airlock Doors

3. Treasurer:

Amy O'Toole, Town Treasurer, came and explained her request. She is asking for new software to either just to be used by the Town or by the Town and BOE combined. She explained that the software she has now is not made for government and that it is non-profit software. She explained that the software is not compatible with the software that the BOE uses so everything has to be entered by hand after the BOE enters it. She stated that there is no way for this software to link to any other Town Agency. She states that it does not run adequate reports and it is not the correct software that she needs to adequately do her job. The quote she submitted is for MUNIS software and if the BOE would like to convert to this it will make it easier because everything would only have to be entered once. The quoted price is for the Town only is \$105,910.00 with an annual operating cost of \$44,442.00. If the Town and the BOE both get the software it is \$124,170.00 with an annual operating cost of \$62,192.00. A lengthy discussion ensued about the software and Amy stated that she would get a list of the other Towns using it.

Capital Improvement Planning Committee
Special Meeting
September 27, 2018

*****Schedule of Meetings For Fiscal Year 18-19 (UPDATED)*****

Thursday, October 4th at 6 p.m. @ Park Hill

Thursday, October 11th at 6:30 p.m. @ Park Hill

Tuesday, October 23rd at 6:30 p.m. @ Park Hill

Thursday, October 25th at 6:30 p.m. @ Town Hall

Monday, October 29th at 6:30 p.m. @ Town Hall

Thursday, November 1st at 6:30 p.m. @ Park Hill

5. Adjournment:

MOTION made by (Loos) and **SECONDED** by (Pippin) to adjourn at 7:45 p.m.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

Respectfully Submitted,

Rebecca D'Amicol

Recording Secretary